



*Change That Cares: Enhanced Benefits.
Trusted Providers. Real Savings.*

OPEN ENROLLMENT IS COMING SOON. UPDATE YOUR CONTACT INFO NOW!



Take a few minutes to review and update your contact information in Workday **NOW** to get all the important updates about our new insurance provider, exciting benefits enhancements, informational sessions, important deadlines, and more!

To update your contact information in Workday...

- Log into Workday.
- Find the personal profile icon.
 - Bottom right on mobile
 - Left menu bar on desktop
- Find and click **Personal** (Personal Information).
- Find and click **Contact** (Contact Information).
- Review your current contact information.
 - If correct, you're good to go!
 - If incorrect, click **Edit** to make changes.



Need Help? Contact the HR Resource Center at (800) 555-5808,
Option 3, Monday - Friday, 9am - 6pm Eastern.

**SAVE THE DATE FOR OPEN ENROLLMENT
OCTOBER 27 - NOVEMBER 10, 2026**