How to register for access to your account on Fidelity NetBenefits®

If you have previously registered with Fidelity.com, NetBenefits[®], or eWorkplace[®], you do not need to register again. You can use your existing username and password to access your new account.

If you have not yet registered, you can use the instructions below to help you set up your workplace savings account on NetBenefits.

New user registration

Verify your identity:

- 1 Enter the last 4 digits of your Social Security number.
- 2 Enter your first name, last name, and date of birth.

3 Select the *Next* button.

Setting up your username

We strongly recommend that you create a unique username.

4 Username standards:

- Use 6 to 15 letters and/or numbers.
- If your username is between 9 and 11 characters in length, it must contain at least two letters.
- Do not use one entire piece of personally identifiable information such as your Social Security number, telephone number, or date of birth. Instead, alter or disguise it (e.g., Jane212Smith).
- Do not use 5 or more instances of a single number or letter, or easily recognized sequences (e.g., 12345 or 11111).
- Do not use symbols, punctuation marks, or spaces (e.g., #, @, /, *, -).

Creating a password

Your password protects your account from unauthorized users.

5 Password standards:

- Use 6 to 20 letters, numbers, and/or special characters.
- Letters are case sensitive.
- Do not use " # & * < > [] ` { }
- Use at least one special character: % ' () + , . / :; = ? \ ^ _ | ~ !
 @ \$
- Do not use easily recognized sequences (e.g., 12345 or 11111)

A strong password has a mix of case sensitivity, numbers, letters, and special characters.

For example: KingHenryThe8%^(

Your password should *not* **be personally identifiable information**, such as your Social Security number, telephone number, or date of birth.

Register Now	
Welcome! Register here to get onlir	e and phone access to your account.
If you have previously registered w username and password to access y	th Fidelity.com, NetBenefits, or eWorkplace, you do not need to register again. You can use your existing our new account.
All fields are required unless otherwise not	ed.
Verify Your Identity	
Last 4 Digits of Your SSN	
Your Name	First Last
Date of Birth	Month I / Month/dd/yyyy
	Next
Cancel	3
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u create a unique
u create a unique
npers
9 and 11 characters in t two letters
f personally identifiable ial Security number, birth. Instead, alter or th)
nces of a single number or quences (e.g., 12345 or
lion marks, or spaces (e.g.,
se

Be sure not to include any personal i	nformation such as your date of birth or Social Security number.
5 New Par	isword
	Password Strength: Weak
	Password Guidelines
	Please use 6 to 20 letters, numbers, and/or special characters. Letters are case-sensitive.
	YOU MAY NOT USE:
	 "#&" <> [] () Sequences (e.g., 12345 or 11111) Personal lind (SSN) shone # (DOB)
	How to create a strong password

For illustrative purposes only.

Create a security question

If you ever forget your password, you can reset it after Fidelity verifies your identity using your new or updated security question and answer.

6 Security answer standards:

- Answers must be between 3 and 31 characters.
- Select a question that you can easily answer.
- Answers are not case sensitive.

Provide your phone number and email address

Fidelity uses the contact information you provide to send you important communications about your benefits, as well as timely service-related and legal notifications, including messages about educational and new service offerings.

Please be assured that this information is used only to communicate with you regarding your benefits with Fidelity and will not be shared with any other parties. Fidelity Investments has always been committed to maintaining the confidentiality, integrity, and security of personal information entrusted to us by current and prospective customers.

8 Click Submit.

New user registration confirmation

9 You have successfully registered.

If you have other accounts you access via Fidelity.com, NetBenefits, or eWorkplace[®], your new login information applies to these accounts, as well as to accessing your account by phone.

Begin using NetBenefits

10 Log on with your new account username and password.

- Enroll in your plan, if you haven't already.
- Check your account balances.
- Change how much you set aside to save from your paycheck.
- Make changes to your investments.
- Use tools to help you plan for your retirement.

Need help setting up your account? Call your Plan's toll-free number.







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